

THE
HENRY T. NICHOLAS, III
FOUNDATION

Grant Application Form

The Henry T. Nicholas, III Foundation is a California charitable trust organized and operated exclusively for charitable, scientific or education purposes within the meaning of Internal Revenue Code section IRC § 501(c)(3).

Important Notes for this Application:

1. This form must be completed in its entirety and must accompany the grant proposal. Applications for funding are only considered complete if they include this form, a grant proposal, and a copy of your IRS tax exemption letter and grant supporting documents.
2. Your grant proposal must use the format outlined on page 5. Please only submit proposals that strategically relate to the Henry T. Nicholas, III Foundation's mission.

GRANT REQUEST

Amount Requested: \$ _____

This request is for: General operating support Capital

Program/project title _____

Organizational Information:

Organization's Name: _____

Address, city, state & zip code: _____

Organization's URL: _____

Applicant Contact Name & Title: _____

Applicant's Phone: _____ Email _____

Total Organizational Budget for current year \$: _____ Year of
Incorporation _____

Staff Composition in Numbers

Paid Full-time _____ Paid Part-time _____ Volunteer _____

Intern _____ Board of Directors _____ Other _____

Organizational Information (continued)

Is your organization exempt under the Section 501(c)(3) of the Internal Revenue Code?

Yes Date of Exemption Ruling: _____ (Include copy of exemption letter)

No *Note: The Foundation cannot fund any organization that is NOT a 501(c)(3)*

Is your organization a public charity by virtue of its being an organization described in Section 509(a) of the Internal Revenue Code?

Yes

- Classification: IRC § 509(a)(1) IRC § 509(a)(2) IRC § 509(a)(3)

- If your organization is an IRC § 509(a)(1) or a IRC § 509(a)(2), will the amount of funds requested in this application adversely affect your organization's status as a publically supported organization? Yes No

- Please estimate the percentage of total qualifying public support that your organization has received over its past two fiscal years from:

- Contributions from the general public: _____ %
- Grants from governmental units: _____ %
- Grants from other charities: _____ %
- Receipts from exempt function income _____ %
- Investment income _____ %

No Classification is: _____

Primary service category of organization

- Arts & Culture Health & Human Services Military Services Education
- Civic/ economic development Sports & Recreation Other: _____

Geographic service areas:

- Orange County, CA Los Angeles County, CA Riverside County, CA
- Statewide California Outside California Nationwide International

Organizational Information (continued)

Summarize the organization's mission (2-3 sentences):

Funding Request:

Summarize the purpose of your request (1-5 sentences):

List other private and public funding sources for this request.

There are no other funding sources for this request.

Funding Sources – to date

Amount

Date received

Funding Sources – to date **Amount** **Anticipated receipt date**

Funding Request (continued):

Does this grant qualify for matching funds with another organization? Yes No

Time Frame in which the funds will be used: From _____ to _____

Is this a multi-year grant request? Yes, for _____ years No

Note: The Foundation will consider multi-year grant requests but will not necessarily award multi-year funding.

Program/project budget \$ _____ Percent request represents: _____%

The information provided in this application and proposal is furnished in consideration of a proposed grant, and it is intended that it may be relied upon by the Henry T. Nicholas, III Foundation as of this date. The Henry T. Nicholas, III Foundation is under no obligation to fund this request at this time. By submitting this request, the applicant and the

organization agree to disclose information about the grant project as reasonably requested from the Foundation, including a possible pre-grant interview or site visit, as the Foundation considers the grant proposal. Due to the requirements of the Foundation for the due diligence process, failure to provide the requested information may result in rejection of the grant proposal. The applicant will notify the Henry T. Nicholas, III Foundation of any material change in the information provided herein.

Signed: _____

(Designated grant applicant)

Name: _____

Date: _____

SEE NEXT PAGE FOR PROPOSAL GUIDELINES. A GRANT PROPOSAL MUST BE SUBMITTED WITH THIS APPLICATION FORM AND A COPY OF YOUR ORGANIZATION'S TAX EXEMPT LETTER.

Grant Proposal Guidelines

Proposal Narrative: Please provide the following information to the Henry T. Nicholas, III Foundation in this order. Do not use more than 4 single-spaced pages, exclusive of attachments. Please staple, do not bind your application.

A. Background

1. Organization's mission, history, overall goals and/or objectives
2. Description of current programs and activities, emphasizing major achievements of the past two years.
3. Description of any past work or relationships with the Henry T. Nicholas III, Foundation.

B. Purpose of Funding Request

1. Description of how the grant request relates to the mission of the Henry T. Nicholas III, Foundation.
2. If applying for a general operating support grant, briefly state how this grant could be used.
3. If applying for a specific project or capital campaign, please provide the following information:
 - The needs or problems that this effort will address and the population that is will be served.
 - Description of how the project addresses the above identified needs.
 - Description of the goals and objectives and timetable for achieving these.
 - If for a program, explain the implementation, methodology and staffing of program.
 - Outline any collaboration with other organizations (include both funding, support and service partners) and include a description of their roles.
 - If for a program, explain if and how it can be supported beyond an initial grant.
 - Additional outcomes and benefits of funding the request, if any (i.e. matching funds or tax credits).
4. Any deadlines or conditions to funding this request.

C. Evaluation

1. Explain how you will measure the effectiveness of your activities.
2. Describe your criteria for success.
3. Describe the results you expect to have achieved by the end of the funding period.

Required Attachments: *Please provide in the following order.*

A. Finances

1. Program budget (with narrative or description, if applicable) with line items, noting where requested funds would be used.
2. If a multi-year grant request, include multi-year program budget.
3. If a capital campaign, provide capital budget and list of campaign committee members.

B. Supporting Materials

1. Grantee Report (if program previously funded from other sources).
2. Latest annual report or summary of organization's prior year's activities.
3. If the requested project is a collaboration with other organizations, include letters of agreement.
4. A timetable outlining project implementation and/or achieving goals of this request.